



WOL-701 Civil Litigation

Description:

WOL-701 helps aspiring paralegals grasp the principles of today's litigation practice through practical, hands-on instruction. Each chapter of the textbook includes exercises focusing on two cases, giving students the opportunity to work the cases from beginning to end, simulating an on-the-job experience. In-book resources include sample legal documents, such as complaints, interrogatories, and deposition summaries. The course also includes recent changes in the field; additional charts, diagrams, checklists, and forms; and the "Finding It on the Internet" and "Automated Litigation Support" features that help students stay on the cutting edge of litigation practice.

Textbook: Civil Litigation, 7th Ed. – Kerley, Hames, Sukys – ISBN: 9781285861388

Course objectives:

Throughout the course, you will meet the following goals:

- Differentiate between civil and criminal procedure.
- Identify the role of substantive law and procedural rules to civil litigation.
- Outline the paralegal's responsibilities in preparing for the client interview.
- Identify the five major methods of discovery.
- Outline the responsibilities of the paralegal in preparing for an oral deposition.
- Identify the initial factors regarding settlement.

Contents:

Ch 1: Litigation and the Paralegal	Ch 9: Depositions
Ch 2: The Courts and Jurisdiction	Ch 10: Interrogatories
Ch 3: Preliminary Considerations and Procedures	Ch 11: Physical and Mental Examinations
Ch 4: Investigation and Evidence	Ch 12: Request for Documents
Ch 5: The Complaint	Ch 13: Request for Admission
Ch 6: Responses to the Complaint	Ch 14: Settlements, Dismissals, Resolution
Ch 7: Motion Practice	Ch 15: Trial Techniques
Ch 8: Overview of the Discovery Process	Ch 16: Post-trial Practice

Grading Scale

A = 90-100%
 B = 80-89%
 C = 70-79%
 D = 60-69%
 F = under 59%

Grade Weighting

Chapter Quizzes.....	70%
<u>Final Exam</u>	<u>30%</u>
	100%