



## PMN-103 Foundations of Project Management 1

---

### Description:

PMN-103 introduces time-tested manual project management techniques and progressive automated techniques, all consistent with knowledge areas and processes of the 6th edition of the PMBOK® Guide and integrated with Microsoft® Project 2016. This course helps students practice manual techniques to ensure that they fully grasp the principles behind the methods before learning to use Microsoft® Project 2016 to complete tasks. Students will build strong portfolios to showcase their skills in future interviews as they create specific deliverables for real-world projects.

**Textbook:** Contemporary Project Management 4<sup>th</sup> Ed. – Kloppenborg, Anantatmula, Wells – ISBN: 9781337616300

### Course objectives:

Throughout the course, you will meet the following goals:

- List and define the ten knowledge areas and five process groups of the project management body of knowledge (PMBOK®).
- Identify project roles and distinguish key responsibilities for project team members.
- Describe how to select, prioritize, and resource projects to align with strategic planning.
- Describe what a project charter is and why it is critical to project success.
- Compare and contrast the advantages and disadvantages of the functional, project, strong matrix, balanced matrix, and weak matrix methods of organization.
- Describe stages of team development and navigating the project life cycle.

### Contents:

Ch 1: Introduction to Project Management	Ch 9: Resourcing Projects
Ch 2: Project Selection and Prioritization	Ch 10: Budgeting Projects
Ch 3: Chartering Projects	Ch 11: Project Risk Planning
Ch 4: Organizational Structure, Culture, and Roles	Ch 12: Project Quality Planning & Kick-off
Ch 5: Leading and Managing Project Teams	Ch 13: Project Supply Chain Management
Ch 6: Stakeholder Analysis and Communication	Ch 14: Determining Project Progress/Results
Ch 7: Scope Planning	Ch 15: Finishing the Project & the Benefits
Ch 8: Scheduling Projects	

### Grading Scale

A = 95-100%  
 B = 88-94.9%  
 C = 80-87.9%  
 D = 70-79.9%  
 F = Below 70%

### Grade Weighting

Chapter Quizzes.....	70%
<u>Final Exam .....</u>	<u>30%</u>
	100%